



**Health Committee Meeting  
Minutes  
Monday, April 20, 2020**

**Via Conference Call**

**Present Board:** Deborah Avakian, Charlie Dicke, David Gruber, Tony Hanley, Margaret Jacobs, Jeanie Kayser-Jones, Laura Wagner, Bernie Burke, Residents' Council President

**Present Staff:** Mel Matsumoto, CEO, Hanh Ta, Nursing Home Administrator  
Cindy Chen, Interim Director of Nursing  
Dr. Miteshkumar Patel, Medical Director

**Call to Order:** Chair, Dr. Jeanie Kayser-Jones, called the meeting to order at 4:05 p.m. She thanked Health Center staff for the work they have done to assure the safety of our residents. Jeanie also expressed gratitude to Committee members who have been working with the UCSF task team.

Jeanie welcomed new interim CEO, Mel Matsumoto

The shortage of nasal swab tests and the equipment/ machines needed to process tests was discussed. Due to these shortages, surveillance testing (testing people who have NO symptoms) is not recommended by the Center for Disease Control (**CDC**) or the San Francisco Department of Public Health (**SFDPH**).

Heritage on the Marina is following the SFDPH and CDC guidelines for resident and team member care and safety.

The Committee discussed the **POLST** (Physician Orders for Life-Sustaining Treatment) form and its applicability during the pandemic.

The memos which were sent to residents, their family members or loved ones, and the Board, following the March 10th Order No. C19-03, from the Health Officer of the San Francisco Department of Public Health, and which are posted on our Website, were reviewed by the Committee.

On April 14, a staff member in the Health Center tested positive for the Covid-19 virus. The California Department of Social Services (CDSS), the San Francisco Department of Public Health (SFDPH), the California Department of Public Health (CDPH) and the Ombudsman were all informed in a timely manner. The staff member was sent home to isolate for two weeks.

Mel will respond to an April 18<sup>th</sup>, letter from a concerned family of a resident.

In light of the sheltering-in place orders, many residents are getting very restless and expressed a desire for more virtual activities and possibilities, such as Zoom.

In closing, the staff was thanked for the job they are doing to assure the health and well-being of our residents and staff.

**Adjournment and establish date of next meeting:** The meeting was adjourned at 6:00p.m. The next meeting was not scheduled.

Respectfully submitted,

Patti Gallagher,  
Marketing Coordinator